

Registration Policy:

Deadline for registering for upcoming classes to be added to the roster is 2 business days prior to the start date of the class. If registration is received later than 2 business days, it is up to the discretion of the training academy to accept the student registration. Please contact academy directly if this is needed. Once registration on training academy website is completed by the student, the student will receive two emails for in-person: one will be confirming the payment of the class and a second email will come directly from the training academy confirming registration dates, general academy information, reminder of policies, and expectations of the students during the in-person class. For virtual classes, students will receive 3 emails: one will be confirming the payment of the class, second email will come directly from the training academy confirming registration dates, general academy information, reminder of specific virtual policies and expectations of students, and third email will contain specific pre-registration information for the student for the ZOOM meeting along with log-in code for ClassMarker. It is required to pre-register for both before virtual class.

Effective 06/24/2022