

Tardy or Late Arrival Policy:

Tardiness of students: a student will not be allowed into class both in-person or virtual if more than 15 minutes have passed after the designated class start time. A virtual class ZOOM “waiting room” will be open prior to the start of class and instructor will open ZOOM class at the designated time. If a student arrives more than 15 minutes after, they will receive a “Hospitality Rescheduling Occurrence” waiver and is NOT ELIGIBLE FOR REFUND of the class. The rescheduling needs to be completed within 3 (M-F) business days of original class, if not a \$25 rescheduling fee needs to be paid prior to rescheduling class. If 2 or more rescheduling or cancellation is needed after the “Hospitality Rescheduling Occurrence” waiver is needed from the original class reschedule, a \$25 rescheduling fee needs to be paid prior to rescheduling class each time and is NOT ELIGIBLE FOR REFUND.

Effective 06/24/2022