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Off-Site Private Class Policy:

- Minimum of 4 students registration paid
- Minimum of 2 weeks advance notice of request
- Additional \$100 fee upon registration for site within 25 miles traveled of training academy
- Additional \$150 fee upon registration for site over 25 miles and within 50 miles traveled of training academy
- All cancelation, refunded, rescheduling, and tardiness policies apply to off site management and student attending

On-Site Private Class Policy:

- Minimum of 3 students registration paid
- Minimum of 2 weeks advance notice of request
- Additional \$50 fee upon registration to hold training lab usage
- All cancelation, refunded, rescheduling, and tardiness policies apply to off site management and student attending

Effective 12/16/2021